Dan,

Forgot to CC you on this email.

EFFECTIVE MONDAY JULY 6, 2020 Town Hall will re-open to the public. In an effort to minimize the spread of COVID-19, Planning and Zoning staff encourage you to utilize our web site, all of our permits are on-line and due to Executive Order 71 all submissions are being done on-line. At this time, all public meetings/hearings are being conducted online via zoom. The log in for each meeting/hearing can be found on the posted agendas. We are here to assist you with all your Planning and Zoning needs, please feel free to contact us with questions.

You are encouraged to check the Town’s website (www.newcanaan.info) for applications, agendas, minutes and recordings of meetings.

-----Original Message-----

Tony,

Please submit the requisite Zoning and Building Permit applications with the appropriate plans and reports. This submission is INCOMPLETE and cannot be processed. Our system is set up in such a way that we cannot process your
Zoning Permit application until a Building Permit application is filed with the Building department and entered into the system. Additionally, this application requires a Special Permit application to the Planning and Zoning Commission. The next Commission meeting is scheduled for September 29, 2020 and to be placed on that agenda a COMPLETE application must be received by Wednesday August 26, 2020. Until the correct applications are submitted, staff cannot commence their review. Should you have any questions, feel free to contact me.

Lynn

Lynn Brooks Avni, AICP
Town Planner/Sr. Enforcement Officer
Co-Director Land Use
Town Hall
77 Main Street
New Canaan, CT 06840
T. 203.594.3046

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You are encouraged to check the Town’s website (www.newcanaan.info) for applications, agendas, minutes and recordings of meetings.

-----Original Message-----
From: Tony [mailto:tony@signaturepoolsinc.com]
Sent: Monday, August 24, 2020 2:45 PM
To: Brooks Avni, Lynn <lynn.brooksavni@newcanaanct.gov>
Subject: WELCH POOL

External Email: This email originated from outside of the organization. Do Not click links or open attachments unless you recognize the sender and know the content is safe.

Hi,

Attached are plans and documents for Welch job.

Tony
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of endorsement(s).

PRODUCER
R. R. Hughes, Inc.
185 Kingsland Street
PO Box 67
Nutley, NJ 07110
Luke M. Morris

CONTACT NAME: Luke M. Morris
PHONE: 973-235-1200
FAX: 973-235-9392

INSURER(S) AFFORDING COVERAGE

<table>
<thead>
<tr>
<th>INSURER A</th>
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<tr>
<td>INSURER B</td>
<td>Utica National Insurance Group</td>
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</table>
TOWN OF NEW CANAAN
BUILDING DEPARTMENT

INSTRUCTIONS FOR FILING BUILDING PERMIT APPLICATION

1) Application must be completely filled out, please don’t leave any spaces blank. Do not refer to plans, or answer “same as above.”

2) Have the assessor sign verifying the correct map, block, and lot number and attach a copy of the assessor’s field card.

3) Please submit proof of workers compensation insurance with application or complete affidavit.

4) Include copy of home improvement contractor, or new home builder registration.

5) Commercial work and owner of single family dwelling performing their own work do not need home improvement or new home builder registration.

6) Submit two complete sets of construction drawings for residential & commercial projects.*

   Copies of plan review checklist and code updates are available in the hallway outside the building department.

7) Project description must be detailed example; Single family residence, six bedrooms, three car attached garage, four full baths, three half baths, bonus room over garage, unfinished attic, partial finished basement with half bath, covered front porch, open deck in rear, 6,400 square feet plus or minus.

8) Submit letter of authorization from building owner when acting as owners’ agent. All commercial projects must have letter from building owner authorizing work. If condominium include letter from association allowing project.

9) Permit fee to be collected at issuance of building permit, fee schedule is based on project value. Seventy-five dollars for the first thousand of project value, and ten dollars for each additional thousand dollars of project value.

10) Copies of inspection schedule are available in the hallway outside the building department. Please have complete address, type of inspection, and permit number when calling to schedule inspections. We do not accept inspection requests via voice mail. We will not accept a rough inspection until we have all sub-contractors information.

11) Applications must be submitted to the building department and will be forwarded in house to each land use office. You will receive a call from the building department when your plans have been approved and your permit is ready to be issued.

12) Please complete and submit yellow routing sheet, zoning application signed by owner, and survey if required by the zoning department.

13) Questions regarding surveys, lot coverage, floor area ratio, or set backs to property line should be directed to the planning and zoning office.

14) Questions regarding well or septic system should be directed to the health department.

I hereby swear that I have read, understand and will comply with the “Instructions for Filing Building Permit Application” form.

[Signature]

Applicant/Agent Signature

[Date]

Rev. 102518*
APPLICATION FOR BUILDING PERMIT

Owners name: Coline Susan Welch
Owners home phone: 203-866-7165
Owners address: 8 Lockwood Ave
Contact person for this application: Bruno Facono
Contact person's email address: Bruno@SignaturePoolsInc.com
Site Address: 8 Lockwood Avenue

Is property located in the Historic District? Yes ___ No ___
If yes include certificate of appropriateness from Historic Commission.
Tax Assessors Map # ___ Block # 48 Lot # 96 Unit # ___ Assessors signature ___
Inland Wetlands Questions:
1.) Do you have wetlands on your property? Yes ___ No ___ Don’t know ___
Attached soil scientist report and survey, if available.
2.) Will any portion of your construction activities, including temporary construction access, grading and/or
   landscaping be within 50’ to wetlands? Yes ___ No ___
3.) Will the total area disturbed on your site be greater than ½ acre adjacent to wetlands greater than 5000 sf?
   Yes ___ No ___ If yes to 2. or 3., contact Inland Wetlands 203.594.3036 for further guidance, prior to
   proceeding.

Contractor: Name: Signature Pools Inc
Address: 3 Reynolds Street, New Canaan, CT
Phone: 203-866-7665

If Architect or PE license #: 19074 Exp. Date 11-20
CBYD #: 2020-9795 or hand dig ____ Estimated Cost of Construction $5,000

Will the construction described in this application require a road opening? Yes ___ No ___
Have there been site improvements made on this property within the last five (5) years? Yes ___ No ___*
If yes, have improvements resulted in an increase in impervious surfaces (driveway, patio, etc)? Yes ___ No ___*

Commercial applications only: Type of construction: Pool Existing use group: ___

Proposed use group: ___ Unit #: ___ Tenant/Lessee ___

Project Description: include room count, room designation, and square footage

**Installation of a 20'x40' Inground pool with power cover and Mooreer tub.**

______________________________  
Signature (Owner/Authorized Agent)  
Printed Name: Bruno Facono  
Date: 8-24-20

Letter of Authorization Required When Other Than Owner Signs Application.

Please do not write below this line; Office use only.

Project value: ___ Permit fee: ___ Zoning fee: ___ PZ St of CT Land Use fee: ___
Inclusionary Zoning fee: ___ Health fee: ___ Total: ___
Application Date: ___ Permit Issue Date: ___ Permit Number: ___

(*Revised Jan 2020—this page only) 1
ALL THE QUESTIONS CONTAINED IN THIS APPLICATION ARE RELATIVE THE CONSTRUCTION
ACTIVITY PROPOSED AS PART OF THIS BUILDING PERMIT.

| Square footage of new const 1\textsuperscript{st}&2\textsuperscript{nd} fl?* | 
| Square footage of remodeled area? |
| Square footage of interior demo? |
| Square footage of total, complete demo? |
| Sq. footage of footprint expansion if any? |
| Number of fireplaces to be added? |
| Number of \(\frac{1}{2}\) baths to be added? |
| Number of full baths to be added? |
| Total number of rooms to be added? |
| Number of bedrooms to be added? |
| Square footage of finished basement? |
| If yes, list room designations. |
| Square footage of finished attic? |
| If yes, list room designations. |
| How many garage bays added? |
| Square footage of open deck? |
| Square footage of covered deck? |
| Square footage of open patio? |
| Square footage of covered patio? |
| Will there be any retaining walls? |
| Height of unbalanced fill at retaining wall? |
| Square footage of impervious surfaces to be added i.e.; roof, driveway, etc. |

Office Use Only
Permit Number

Site Address: 8 Logwood Ave.
Form Completed By: [Signature]
Date 8-24-20
Letter of Authorization

To the Town Of New Canaan:

I hereby declare the following:

1. That I am the property owner (NOT tenant or business owner)* of the premises described as follows:

   Locustwood Ave    New Canaan    CT
   Street Address    City        State

2. That, Colin Walsh, as owner will act as general contractor.

   OR

   That Signature Pools Inc. is duly authorized for and on behalf of the owner to execute an application for building permits to enable him/her to obtain permits to complete construction of the following work:

   Installation of a 18’x42’ Pool with interior spa and power cover

3. That Signature Pools Inc. is hereby designated as the owner’s representative with whom all town departments may deal with in respect to the work involved.

Date: 8-24-20
Owner: Colin Walsh

Print Name
Signature

5
TOWN OF NEW CANAAN
77 MAIN STREET
NEW CANAAN, CT 06840
(203)594-3084
Fax (203)594-3121

As owner and/or contractor installing a pool at the property located at 8 Lockwood Ave, I hear by acknowledge the following:

I have received the booklet entitled, “Swimming Pool, Spa, and Hot Tub Requirements,”
  o (Code Change Effective 2/28/14)
  o From the TOWN OF NEW CANAAN Building Department.

I acknowledge that the requirements contained in the booklet are part of Connecticut State Building Code.

The Swimming Pool, Pool & Spa, or Hot Tub to be installed on my property will comply with all pertinent Building Code requirements as contained in the booklet.

The pertinent Building Code requirements contained in the booklet will be completed prior to the final inspection and issuance of the Certificate of Occupancy.

OWNER'S SIGNATURE ___________________________ Date 8-24-20

Owner's Name (printed or typed)

Subscribed and sworn to before me this 24th day of Aug., 2020

Signature of Notary Public ___________________________

POOL CONTRACTOR'S SIGNATURE ___________________________ Date Aug. 24-20

Pool Contractor Name (printed or typed)

Subscribed and sworn to before me this 24th day of Aug., 2020

Signature of Notary Public ___________________________

My Commission Expires November 30, 2020
PLANNING AND ZONING
FILLING, EXCAVATION AND/OR GRADING PERMIT

1. APPLICANT ___________________________ SIGNATURE ___________________________
2. PHONE ___________________________ ADDRESS ___________________________
3. OWNERS NAME ___________________________ SIGNATURE ___________________________
4. PIODER ___________________________ ADDRESS ___________________________
5. LOCATION OF PROPOSED ACTIVITY 88 Canwood Avenue ___________________________

6. CONTRACTOR NAME (print) Bruno Formi SIGNATURE ___________________________

Based on the information provided, it shall be the sole discretion of this office to require a site plan showing the existing and proposed grading as well as proposed drainage. Any site disturbance greater than 1/2-acre, that is not exempt under either Section 6.4, 6.6 or 6.7 of the New Canaan Zoning Regulations, requires the submission of a Storm Water Management Plan.

SCT 6.4: GRADING & DRAINAGE

TOTAL AREA OF PROPOSED SITE DISTURBANCE 1200 (sq. ft.)
TOTAL VOLUME OF MATERIAL TO BE GRADED 3 (cu. yds.)
PROPOSED SLOPE WITHIN SETBACK 1:5:1
PROPOSED SLOPE BEYOND SETBACK 1:5:1

Note: 1. There shall be no substantive grade change (no more than 1-foot) within 5-feet of the side or rear property line in the 1/2-acre or smaller zones or within 10-feet of the side or rear property lines in the 1-acre or larger zones.
2. Any proposed grading activity requiring a permit from this office shall comply with the Drainage Certification Policy of the Town of New Canaan.

SCT 6.5: FENCES AND WALLS

Are retaining walls proposed as part of this activity? Yes _____ No (If answered yes, indicate maximum height 20")
If yes, the location and grades must be indicated on the site plan. In addition, drainage impacts must be addressed for any proposed retaining wall 4-feet or higher as well as comply with any applicable building code requirements.

SCT 6.6: IMPORT/EXPORT OF EARTH MATERIALS

TOTAL VOLUME OF MATERIAL TO BE IMPORTED 0 (cu. yds.)
TOTAL VOLUME OF MATERIAL TO BE EXPORTED 400 (cu. yds.)

SCT 6.7: EROSION AND SEDIMENT CONTROL

1. Any proposed activity requiring the issuance of a permit from this office shall comply with the requirements of Section 6.7 of the Town of New Canaan Zoning Regulations.
2. The site plan must indicate all proposed erosion and sediment control measures. Please note that additional requirements may be required by Planning and Zoning staff.
3. Any activity requiring the issuance of a zoning permit may be required to post a bond to assure the proper installation and maintenance of all site erosion controls.
4. Prior to commencement of any approved site activity, the applicant must comply with the Verification of Soil and Erosion Controls Policy of the Town of New Canaan available at the Building Department or on-line at www.newcanaan.info.

A Zoning Permit is hereby DENIED: Reason: ___________________________ Date: ________________
A Zoning Permit is hereby GRANTED: ___________________________ based on the facts and information provided and subject to the following:
1. All site work must comply with all Health Codes and conditions of any Environmental License.
2. Certified “As Built” survey when construction is completed showing the finished grades and the installed drainage.
   /Yes _____ No
3. Certification of Drainage by P.E. prior to release of bond. /Yes _____ No
4. Field check prior to release of bond. /Yes _____ No
5. Other:

Permit Fee: ________ Permit Reviewed By: ___________________________ Date: ________________

Zoning Inspector
APPLICATION FOR ZONING PERMIT

SECTION TO BE COMPLETED & SIGNED BY OWNER PRIOR TO REVIEW

ASSESSOR'S MAP: BLOCK: 48 LOT: 90 ZONE: (Assessor Initials)

OWNER OF RECORD: ___________________ PHONE: 203 366 6665

PROPERTY ADDRESS: ___________________ EMAIL: brian@squarepoolsinc.com

CONTRACTOR: ___________________ PHONE: 203 887 4701

CONTRACTOR'S ADDRESS: ___________________ EMAIL: brian@squarepoolsinc.com

CURRENT USE OF PROPERTY: Single Family Home

PROPOSED USE OF PROPERTY:

PROPOSED CONSTRUCTION: Installation of 28x40' with Decorative Wall

ANY FOOTPRINT EXPANSION? YES / NO  ANY PROPOSED SITE WORK? YES / NO

ANY WETLANDS ON THE PROPERTY? YES / NO  ANY STEEP SLOPES? YES / NO

*PLEASE NOTE YOU MUST COMPLETE A "FILLING, EXCAVATION AND/OR GRADING PERMIT"*

OWNER’S SIGNATURE: ___________________ DATE: 8/5/20

*Please note that per §8.3 (f) of the CT General Statutes, you are hereby notified that you may provide notice for either a building permit or certificate of occupancy for this project by publication in the New Canaan Advertiser stating that the certification has been issued. Any such notice shall contain (A) a description of the building, use or structure, (B) the location of the building, use or structure, (C) the identity of the applicant, and (D) a statement that an aggrieved person may appeal to the Zoning Board of Appeals in accordance with the provisions of §8.7 of the CT General Statutes.

SECTION TO BE COMPLETED BY PLANNING & ZONING STAFF

A. ANY OUTSTANDING COMPLAINTS OR VIOLATIONS ON THE PROPERTY? YES / NO

B. WITHIN 500 FEET OF ANOTHER MUNICIPALITY? Yes () No () Town of

C. PENDING or PAST VARIANCES or SPECIAL PERMITS GRANTED TO THIS PROPERTY? YES / NO IF SO, WHEN? _______ NATURE of VARIANCE or SPECIAL PERMIT

D. TYPE OF LOT: FRONT ___________________ CORNER* ___________________ REAR ___________________ THROUGH

E. LOT AREA IN SQUARE FEET: ____________

F. SETBACKS IN FEET (To Proposed Work):

FRONT ALLOWED EXISTING PROPOSED

*SECOND FRONT (Corner Lots Only) ____________ ____________ ____________

NEAREST SIDE ____________ ____________ ____________

FARDEST SIDE ____________ ____________ ____________

REAR YARD ____________ ____________ ____________

G. BUILDING AREA (COVERAGE) IN SQUARE FEET:

H. BUILDING HEIGHT (of Proposed Work):

IN STORIES ____________ ____________ ____________

MID POINT HT IN FEET (Res. only) ____________ ____________ ____________

TOTAL HEIGHT IN FEET ____________ ____________ ____________

MAX WALL HEIGHT IN FEET (3.5.F.1) ____________ ____________ ____________

SIDE YARD BLD HT (3.5.F.4.b) ____________ ____________ ____________

TOTAL SIDE YARD BLD HT (3.5.F.4.b) ____________ ____________ ____________

I. MAX. FLOOR AREA RATIO (FAR)—when applicable ____________

A Zoning Permit is hereby DENIED: _______ Reason: ___________________ Date: _______

A Zoning Permit is hereby GRANTED: _______ based on the facts and information provided and subject to the following:

1. All construction must comply with Building, Health, and Fire Codes, and conditions of any Environmental License.
2. Certified foundation location survey prior to framing.
3. Certified interior as-built survey of building height after sheathing but prior to roofing materials being installed (as stated below).
4. Certified "steel location" survey required (pools only).
5. Certified "As Built" survey when construction is completed.
6. Certification of Drainage by P.E. before "C.O."
7. Field check prior to "C.O."
8. Photographs prior to "C.O."
9. Other:

Zoning Fee: _______ State Fee: $60.00 Inclusionary Zoning Fee: _______ (Value of NSFD or RADD will be determined by Bld. Dpt.)

Reviewed By: ___________________ DATE: ____________ Comments: ___________________
Memorandum

December 3, 2018

To: Whom it may concern

cc: B. Winter, Assistant Zoning Inspector
    B. Platz, Chief Building Official
    P. Payne, Deputy Building Official

From: Lynn Brooks Avni, Town Planner

Re: Interim As-Built Surveys for Building Height & Total Building Height

You are hereby notified that due to the nature of your project and the fact that you have proposed a building height and/or total building height within three (3) feet of the maximum allowed under the Zoning Regulations we are requesting an interim as-built survey during construction to verify the height measurement(s) as indicated on your permit form.

In accordance with 8.5.A.4.b of the Zoning Regulations the interim height(s) shall be measured after the roof sheathing, but prior to other roofing materials being applied.

Should you fail to provide this As-Built as requested, you are proceeding with construction at your own risk. If the final As-Built survey indicates the structure exceeds any of the maximum height(s) allowed under the regulations, this shall not constitute a hardship.

END
ALL checks made out to the Town of New Canaan. ALL required fees must be submitted on separate checks.

"After the Fact" Permits: Double the Applicable Fee.

<table>
<thead>
<tr>
<th>Documents</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Plan of Conservation &amp; Development (POCD)</td>
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<tr>
<td>Subdivision Regulations</td>
<td>$30.00</td>
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<tr>
<td>Zoning Regulations</td>
<td>$40.00</td>
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<tr>
<td>Zoning Map (large)</td>
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<tr>
<th>Planning &amp; Zoning Commission</th>
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<td>Text Amendment to POCD</td>
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<tr>
<td>Text Amendment to Zoning Regulations</td>
<td>$400.00</td>
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<tr>
<td>Amendment to Zoning Map</td>
<td>$400.00</td>
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<tr>
<td>Subdivision &amp; Resubdivision Applications</td>
<td>$400.00 + $100.00 per each lot &gt; 2</td>
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<tr>
<td>Special Permit Application</td>
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<tr>
<td>Site Plan Application</td>
<td>$300.00</td>
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<td>Site Plan Application for Signs</td>
<td>$100.00</td>
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<td>Public Hearing Fee</td>
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<td>Motor Vehicle Application (New)</td>
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<td>Motor Vehicle Name Change</td>
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<tr>
<th>Zoning Permit Fees</th>
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<tr>
<td>Inclusionary Zoning Fee (Affordable Housing)</td>
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<td>New SFD</td>
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<td>Multi-Family Dwelling</td>
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<td>Residential Addition &lt; 1,000 SF</td>
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<td><em>(Includes All Interior Renovations)</em></td>
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<tr>
<td>Residential Addition 1,000 - 3,000 SF</td>
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<td>Residential Addition &gt; 3,000 SF</td>
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<td>Accessory Structure</td>
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<td>Generators</td>
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<td>Grading &amp; Filling</td>
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<td>Home Occupation</td>
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<td>Signs</td>
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<td>Non-Res. Renovation/Alteration &lt; 3,000 SF</td>
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<td>Non-Res. Renovation/Alteration &gt; 3,000 SF</td>
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<td>Non-Res. Addition/New Construction &gt; 3,000 SF</td>
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<td>Variance Application (Residential or Commercial)</td>
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<td>Administrative Appeal</td>
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<td>First Cut Division of Land</td>
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<td>Letter of Zoning Compliance</td>
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<td>Lot Line Adjustment</td>
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<td>Request for Transcript</td>
<td>As quoted by transcriber.</td>
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<td>Sidewalk Café Permit</td>
<td>$300.00</td>
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</tbody>
</table>

** See Section 7.6 of the Zoning Regulations for details & applicability.

1 Plus $60 State of CT Land Use Application Fee PA 09-03.

2 Plus $60 Recording Fee, $5 per additional page (*If Application is denied, the check will be returned*)

3 The $100 fee won't be applied to applications already requiring a Public Hearing. There may be: $60 Recording Fee; $5 per additional page; and $60 State of CT Land Use Application Fee PA 09-03.

4 Note: Minor interior alterations will not be charged a fee (i.e., replacement of kitchen cabinets or fixtures), subject to review and determination by P&Z Staff.

SLANKE FORMS/P & Z FEES/P&Z Fees effective 12.03.18.doc