

Master Plan Task Force
Draft Minutes of October 7, 2008 Meeting

Present: Paul Giusti, Ken Campbell, Hazel Hobbs, Steve Karl, Johnny Potts, Jeb Walker, Penny Young.

Absent: Mark DeWaele, Susan LaPerla, Penny Rashin, Bob Spangler

1. Chair called the meeting to order at 7:10 pm. Roll call was taken as indicated above.
2. The minutes of the meeting of Sept. 25, 2008 were approved.
3. Chair introduced Glen Chalder of Planimetrics. Glen was instrumental in helping the Planning and Zoning Commission update the Town's P&Z regulations and was also the principal author of the Plan of Conservation and Development. Mr. Chalder provided ideas and recommendations for implementation of a plan such as the one this Committee is developing. He was a great help and offered to be available for any additional help at least by telephone.
4. Chair met with the First Selectman and the chairs of the Budget Process and Best Practices Task Forces. The meeting was helpful to all as it helped the Chairs focus their direction and mission. November 6 continues to be the targeted end date.
5. The next agenda item was updating the feedback form by the sub-committees. Messrs. Karl and Potts discussed the Development Themes. Mrs. Young reviewed her meetings with the various heads of departments and commissions relative to the Town's Infrastructure, and Mrs. Hobbs presented the Education Infrastructure update.
6. Chair reviewed the progress of the spread sheet. Development progress has been greatly accelerated with help from Gary Conrad who will continue to manage its development.

Chair then turned to the Budget Process Flow Chart and asked for comments from the Committee.

7. Master Plan Process – Chair outlined the remaining steps:
 - a) One more iteration of the feedback form
 - b) Begin developing a draft report
 - c) Review flow chart with Board of Education
 - d) Resort data in the feedback form
 - e) Development of draft of recommendations.

8. Meeting schedule: October 16, October 28 and November 6, 2008. All meeting to be held in Town Hall.

9. Meeting was adjourned at 9:30 pm.

Respectfully submitted,

Kenneth Campbell