

SAFETY COMMITTEE MEETING MINUTES

MAY 27, 2009

10:00 AM – TOWN HALL AUDITORIUM

Member Present: William Oestmann, Jim Rogers, John Hennessey, Frank Stone, Dave Annunziato, Nancy Pennington, Capt. Leon Krolikowski, Officer Mike O’Sullivan, Roger Carmin, Bill Sweet, Lauren Cerretani, Cheryl Jones, Amy Lynn, Mose Saccary.

Members Absent: Kathleen Holland, John Howe, Hans Otto, Fred Baker, Steve Benko, Debbie Lyon, Carol McDonald, Liz Buckner.

Cheryl Jones will be acting chairman due to Carol McDonald’s absence.

Cheryl Jones called the meeting to order at 10:00 am.

Minutes Approval

Minutes from February 18, 2009 meeting were reviewed and motion for approval made by Nancy Pennington, seconded by Roger Carmin. All approved unanimously.

Accident/Injury Reports

Cheryl Jones presented the accident/injury reports since last meeting on February 18, 2009.

1. Follow-up on gurney- lifting training. This training still needs to be scheduled.

Guest Speaker

Richard Werner, Director of Health Department, spoke on Swine Flu and precautions that everyone needs to practice to avoid further spread, the effects of vaccines, and general information.

Trainings

- Bill Oestmann reported that the Public Works employees attended 10 hr. OSHA training. He stated it was informative and a very good training session.
- Some Parks and Highway department employees attended a CIRMA Work and Safety training.
- New Canaan Police Department sent an officer for Safety Zone training. That officer will conduct training classes for other officers.
- CPR training still needs to be scheduled.
- Capt. Krolkowski will follow-up with Officer DeFederico with the scheduling of the search and rescue training for the Parks Department.

New Business/Old Business

- A CIRMA Representative will present a proposal at the June 2, 2009 Board of Selectmen meeting in regards to Preferred Provider Network for medical treatment.
- Cheryl Jones will ask Carol McDonald to send out the Safety Team Committee Program to all members again for review and suggestions.
- Bill Oestmann has purchased and installed first-aid kits in highway vehicles. The supervisors will come up with a plan for a weekly inventory to be preformed.
- Nancy Pennington reported that the AED's in Lapham Center have been updated and serviced.
- Valves have been replaced at the highways wash tower.
- Mose Saccary followed up on the chemical content on the salt treatment that it is non-toxic and an option of using straight salt instead of Ice Ban.
- Dave Annunziato reported that shoe traction slip-ons in two styles have been purchased for the Parks department employees and will be used in the winter as a preventative for icy conditions.

Safety Suggestions

- Irvin report was submitted via e-mail from Kathleen Holland;
 1. Some of the chairs in the conference room are in need of repair or replaced.
 2. Cleaning of the water cooler. Cheryl Jones will e-mail Kathleen.

Safety Suggestions Con't

3. Additional lighting in employee parking area still needs to be installed. Cheryl Jones will follow up with Tiger Mann.
 4. Status on the installation of suggestion box for Irwin.
- Frank Stone suggested coils and a sealer be placed on the Town Hall front steps and landing area.

Meeting adjourned at 10:40 PM

Submitted by,

Lauren Cerretani, Secretary