

**BOARD OF SELECTMEN  
REGULAR MEETING  
OCTOBER 2, 2007**

**MEMBERS PRESENT: Judy Neville, Paul Giusti, Johnny Potts**

ALSO PRESENT: Pamela Flynn, Executive Assistant; Cheryl Jones, Human Resources; Tiger Mann, Senior Engineer, Chris Kaiser, IT Manager; Carol McDonald, Human Services Director; Steve Kleppin, Town Planner; John Hennessey, Assistant Fire Captain, Jack Horner, Fire Commissioner; Roger Williams, Fire Commissioner, Jim Cole, Police Commissioner; Rachel Kirkpatrick, NC Advertiser, Kristina Glavin, NC News Review.

Judy Neville called the meeting to order at 10:04 am and called the roll, noting the presence of the Selectmen, she asked that the minutes of the Regular Meeting of September 18 be approved. Mr. Giusti then addressed the third page, last paragraph regarding the Richter and Cegan invoices. Mr. Giusti questioned figures in this paragraph and read from a prepared statement. The Selectmen were handed the exhibit titled "Richter and Cegan Unbudgeted Services" during our meeting, immediately prior to our discussion. We were therefore unable to study, research and review the information before our conversation. Subsequent analysis reveals that several of the amounts indicated have changed.

The Selectmen agreed to move on to the next agenda item and come back to this later in the meeting when Mr. Maranis, Administrative Officer, would be available to join the meeting and respond to this .

The Selectmen next heard from Assistant Fire Chief, Jack Hennessey regarding the request from the Fire department to purchase 33 self contained breathing apparatuses ( SCBA) for \$179,491.95 from Shipmans Fire Equipment Company. The purchase will be funded 2 ways; (1) a federal grant of \$157,282.00 ( net of Town contribution) and (2) a budget amount of \$9,950.00 and (3) an appropriation request for \$12,259.95. It was suggested that it be a Capital Funds line item transfer from contingency. On the motion of Mr.Giusti and second of Mr. Potts, it was approved.

Item 3 started with a discussion from Captain Hennessey regarding the disposal of the old Fire Department tanker truck. He mentioned either donating the old tanker to the City of Norwalk or perhaps selling it on EBay. Estimating the value to be no more than \$5000. The Selectmen discussed what Norwalk would have to do to restore the tanker and Ms. Neville asked if they have a place to park it. They do. The Selectmen agreed that the best option was to donate the tanker to Norwalk, Mr. Giusti saying that it would be an asset and a show of goodwill to the surrounding town. Upon the advisory of the terms of the donation the tanker, the word 'discussion' was change to "a motion" on the agenda and was then approved on the motion of Mr. Potts and second of Mr. Giusti.

At 10:20 am George Maranis joined the meeting and discussion returned to the Minutes of September 18, 2007. Mr. Giusti again read his statement regarding the minutes. Mr. Maranis stated that substantively the message in the paragraph is accurate and said "Subsequent to my preliminary preparation, the Chief Financial Officer did an in depth, line by line study".

Mr. Maranis excused himself from the meeting and the Selectmen continued to discuss. Ms. Neville emphasizes that on September 18<sup>th</sup> it was just a discussion only of the unbudgeted services not a request for a motion or an appropriation. Mr. Giusti motioned to approve the minutes including his statement and Mr. Potts seconded the motion.

Next, Chris Kaiser, IT Manager spoke about the request from the Information Technology Department request to purchase, installation included, two Cisco Firewalls for \$10,400 from JKS Systems, the lowest bidder. The funding is available from the Wide Area Network Maintenance Reserve. This was quickly approved on the motion of Mr. Giusti and the second of Mr. Potts.

The Selectmen next approved the request from the Planning and Zoning Department to institute new fees. After reviewing the changes Ms. Neville asked Steve Kleppin, the Town Planner, if all proposed fees passed both their appropriate commissions (Planning and Zoning Commission and the Zoning Board of Appeals). She also asked if there were any questions from the public at these respective meetings in regard to the changes. Mr. Kleppin stated that the fees had passed their respective commissions and that no questions or comments were made from the public.

Mr. Kleppin responded to several more questions from the Selectmen. Mr. Potts asked for further clarification between the Special Permits fee and the Site Application fees and Mr. Giusti asked if

the fees are similar to other surrounding communities. Mr. Kleppin answered the questions and state the fees are comparable. On the motion of Mr. Potts and the second of Mr. Giusti the new fees were passed. They are as follows:

**Planning & Zoning Commission:**

Special Permit Fee - \$300.000 (increase from (\$250.00)

Site Application Fee - \$250.00 (new)

**Zoning Board of Appeals:**

Variance Application (Residential or Commercial) - \$300.00 ( increase from \$250.00)

Administrative Appeal - \$300.00 increase from \$ 250.00)

Next the Selectmen approved , on the motion of Mr. Potts and second of Mr. Giusti, the request from East Elementary School to display a sign on the front lawn of Town Hall advertising their Annual Fall Fair to be held on October 27, 2007.

Ms. Neville then requested to add the following item to the agenda ;Request from the Public Works Department to sell excess ( 1000-1200 cubic yards) of compost leaf mulch to the lowest & only bidder, Peter Lanni for \$8.00/cubic yard. On the motion of Mr. Potts and Second of Mr. Giusti , it was added to the agenda.

Tiger Mann, Senior Engineer, explained that the excess is not needed for town use or public consumption. We have enough already stored for the Town and we need to get rid of and sell the excess. On the motion of Mr. Giusti and second of Mr. Potts, the item was approved.

The Selectmen next approved, with one modification, the request from New Canaan Cares to display a sign on the front lawn of Vine Cottage rather than the front lawn of Town Hall, as originally requested for two different speaking events. ((1) October, (2) November).

The location change for the sign was made and agreed to by all after a discussion brought up by Carol McDonald, Manager of Human Services. All Selectmen, agreed that only public-not for profit, free, and non commercial venture's signs are allowed on the front lawn of Town Hall. The item was approved on the motion of Mr. Potts and second of Mr. Giusti.

All tax refunds, including those deferred from the last meeting were approved on the motion of Mr. Potts and second by Mr. Giusti.

There were no Legal Bills.

At 10:42 am the Selectmen voted to go into Executive Session to discuss taking an employee off of probation and to approve an employee conference.

At 10:45 they returned for a brief moment and then voted to go back into Executive Session at 10:46 am.

Returning from Executive session at 10:55, the Selectmen on the motion of Mr. Potts and second of Mr. Giusti agreed to take Dan Frolenzo, Goundsman II, off of probation. They also approved Rick Werner, Health Director, attendance at the New England Wellness Symposium on December 3 and 4, 2007 for a total of \$450.00.

There being no further business, the Selectmen voted unanimously to adjourn at 11:01 am.

Respectfully Submitted,

Pamela Flynn, Recording Secretary