

TOWN OF NEW CANAAN PARKING DEPARTMENT  
174 SOUTH AVENUE – 2<sup>ND</sup> FLOOR  
NEW CANAAN, CT 06840  
(203) 594-3040  
FAX (203) 594-3126

**DOWNTOWN PARKING PERMIT REQUEST FORM**

DATE: \_\_\_\_\_

The applicant, an employee or owner of the business listed below hereby requests to be considered for a parking permit in one of the below listed lots:

( ) MORSE COURT ONLY – (20 Spots Available)

( ) PARK STREET ONLY – TOP LOT – (20 Spots Available)

( ) EITHER – (Morse Court OR Park Street)

**Please Print**

BUSINESS NAME: \_\_\_\_\_

EMPLOYEE'S NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_ NEW CANAAN, CT 06840

BUSINESS PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Dates to return "DOWNTOWN PARKING PERMIT REQUEST FORM" May 1<sup>st</sup> – No Later Than May 26<sup>th</sup>

Once spots have been allocated you will be notified by phone the week of June 12<sup>th</sup> and an application will be sent out to you.

Your completed application along with the required attached paperwork and full payment of \$429.00 will be due back to the Parking Department no later than 4:30 PM, FRIDAY JUNE 30, 2017. MAILED APPLICATIONS MUST BE POST MARKED NO LATER THAN JUNE 30, 2017.

Permits are valid from July 1, 2017 – June 30, 2018.

If you were not chosen for a spot you will be placed on a waiting list for the lot you requested.

You will not be issued a physical permit, your license plate will serve as your permit.