

**NEW CANAAN RECREATION DEPARTMENT  
MEAD PARK TENNIS INFORMATION**

**PERMITS FOR MEAD PARK TENNIS COURTS**

Any bona fide New Canaan resident will be entitled to a tennis permit upon application to the Recreation Office, submission of satisfactory proof of eligibility, and payment of the fee required. A photo identification card system is in effect. A photo of each individual will be taken at membership registration. This photo ID card must be presented to the court attendant prior to play. Permit cards are not transferable. The lost pass/reprint fee is \$5.00 per card. Permit Classifications:

Adult Permit: This permit entitles eligible adults (age 18 and over) the privilege of using the courts at Mead Park for the season.

Youth Permit: This permit entitles eligible youths (age 17 and under) the privilege of using the courts at Mead Park for the season, weekdays from 8:00 a.m. to 5:00 p.m., and at other times when the courts are available.

Senior Citizen Permit: This permit entitles senior citizens (age 62 and over) the privilege of using the courts at Mead Park for the season.

**GUEST PRIVILEGES**

All guests must be signed-in with the attendant on duty BEFORE PLAYING ON THE COURTS and a one time daily guest fee of \$5.00 must be paid BEFORE PLAYING ON THE COURTS. This fee enables a guest to play anytime that day with a permit holder. All guests must be accompanied by and play on the same court with a permit holder.

**METHODS OF COURT RESERVATION**

Permit holders are permitted to reserve only one court per day for a 60 minute time block. An additional reservation on the same day may be made only after completing your first reserved court of the day. Permit holders may reserve a court by any of the following methods:

- Online Reservation- 24 hours a day, anywhere internet access is available, you may make a court reservation using your access email address and password (your permit number followed by your last name- no spaces). The online reservation system will also allow you to manage your reservation(s) by changing a time or court cancellation.
- By Telephone- daily after 8:30 a.m. until 7:00 p.m., except on rainy days when 4:00 p.m. is the cut-off time, you may call 594-3618 and reserve a court with the attendant on duty. You must register your permit number and name with the attendant.
- In Person- daily beginning at 9:00 a.m. until 7:00 p.m., you may reserve a court at the Tennis Hut with the attendant on duty. You must have your permit available to show the attendant for the reservation.

Court time may be reserved no more than one week in advance. Courts may only be reserved for 60 minute time blocks only starting on the hour.

Court time starts at the time of the block reservation and may not be extended when others are waiting. Changing from an assigned court is not permitted without first checking with the attendant.

**CANCELLATION POLICY AND PENALTIES**

Unless the courts are closed by the Recreation Department due to bad weather or unplayable court conditions, permit holders are expected to show for play at the time of their reservation.

Players must be present to take their court at the start of the time block reservation or the court becomes a forfeit after ten minutes.

Permit holders have the responsibility of canceling their court by telephone with the Court Attendant or online through the reservation/cancellation system. As a courtesy to all court users, this cancellation must be made as much in advance as possible to allow someone else to book the open court.

Permit holders reserving a court who fail to show up and play or fail to cancel their court(s) in advance by telephone or online will be in violation of the court reservation rules. The following penalties will be enforced on the permit holder: First Offense= may not obtain a court for 2 days. Second Offense= may not obtain a court for 2 weeks. Third Offense= revocation of permit.

### **GENERAL RULES**

Weather permitting, all courts will open each day at 8:00 a.m. and close at 8:00 p.m. (7:00 p.m. in September and October). Two courts have lights for night play and will close for the evening at 9:00 p.m. (7:00 p.m. in September and October).

All players must be properly attired at all times. They must wear shirts and wear proper tennis footwear as approved by the Court Attendant. Running, cross training, jogging or basketball shoes are not permitted.

The Tennis courts are to be used by permit holders and their guests and court time changes on the hour on all eight courts. Each court must be occupied by at least one permit holder and a minimum of two players per court when people are waiting.

At the time of signing in, all permits must be shown to the attendant BEFORE BEGINNING PLAY and any guest fees must be paid at this time.

Any person caught playing on the courts while they are closed (i.e. rain, maintenance) will be asked to leave and will lose playing privileges for the remainder of the season.

Because of the disturbance created by excess chatter and the number of extra balls going onto adjoining courts, private instruction may only be given during the following times: Weekdays: 1:00 to 5:00 p.m., Weekends: Noon to 5:00 p.m. During these times, players are limited to the use of six balls on their court.

Any player or players who create a disturbance, use inappropriate language or throw equipment while using the courts will be subject to disciplinary action. These penalties may range from suspension of playing privileges to having their permit suspended for the season.

Not permitted on the courts at any time are- children not participating in the game, dogs, and alcoholic beverages.

A minimum of two players per court when people are waiting is required and each court must be occupied by at least one permit holder

Mead Park traffic is one-way (enter from Park Street and exit onto Richmond Hill Road). The upper parking lot is closed to all vehicles weekdays from 8:00 a.m. to noon.

The Park and Recreation Commission reserves the right to change any of these regulations during the season. These changes, if any, will be posted at the tennis courts. The Commission would welcome any comments on these rules and regulations; please write to the Park and Recreations Commission, Post Office Box 852, New Canaan, Connecticut 06840.